

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
April 24, 2023

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade read Resolution 5423 – A Resolution dedicating a portion of Clearcreek Township’s share of funds from the American Rescue Plan Act to pay public safety construction obligations and dispensing with the second reading. Mr. Palmer, Planning and Zoning Director, updated the Board on the payments being made. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5424 – A Resolution authorizing the Township Administrator to enter into an electric agreement with Dynegy Energy Services East, LLC to provide electric to all street lighting and Township facilities in our Duke Energy service areas and dispensing with the second reading. Mr. Palmer advised this is for street lighting and other Township buildings. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5425 – A Resolution accepting public streets for maintenance in Soraya Farms Subdivision, Sections 6 & 7, Clearcreek Township, Warren County, Ohio, and dispensing with the second reading. Mr. Jones, Roads Superintendent, advised the Board that he had made two walkthroughs on the streets, and all looked good. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5426 – A Resolution authorizing the Township Administrator to execute a contract with the Warren County Engineer for the Warren County 2023 Resurfacing and Striping Project and dispensing with the second reading. Mr. Jones advised that 4.6 miles of road were being paved at a cost of approximately \$640,000. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to accept a generous donation of \$500 from Simpkins/Foley Insurance to benefit Safety Town 2023. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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Mr. Wade read Resolution 5427 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. Chief Terrill advised that the guns being sold were either surplus or confiscated firearms. The remaining funds from selling the guns will be applied for additional gun sights for secondary weapons. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to approve his recommendation to purchase four sets of Spike Stinger tire deflation devices for \$16,198 using exclusively Loeb Foundation funds awarded in 2020. Chief Terrill explained the reason for waiting to purchase the equipment was related to the vendor establishing an outlet in the United States (Parr Public Safety Equipment). Mr. Wade and Chief Terrill discussed how the units use remote deployment for officer safety. Mr. Wade asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to approve his recommendation to purchase additional furniture, chairs, tables and bulletin boards from OstermanCron for the new building at \$9,320.08. Chief Terrill gave a short explanation for the purchase. Mr. Wade asked for a motion to approve the purchase. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to approve his recommendation to purchase the Automated Voice Dispatching system (AVD) from Locution Alerting Systems (\$46,985), installed at all three stations by MobilComm (\$10,065), for a total project expenditure of \$57,050. Chief Agenbroad gave a short description of how the budgeted system would work to assist dispatching. Mr. Wade asked for a motion to authorize the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Agenbroad then asked the Board to accept the resignation of employment for Kevin Stevens effective April 26, 2023 with appreciation and thanks for 23 years of service to the Clearcreek Fire District. Chief Agenbroad explained that Mr. Stevens would be working for Morefield Township after leaving the Township. Mr. Wade asked for a motion to accept the resignation. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Agenbroad asked for authorization to conduct a hiring process for six positions (three new positions and filling three vacancies). Chief Agenbroad explained the reasons for filling the positions. Mr. Wade asked for a motion to authorize the hiring process for six positions. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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Mr. Palmer asked the Board if they would like to discuss AirBNB (a service that lets property owners rent out their spaces to travelers looking for a place to stay) issues within the Township. Mr. Palmer, Mr. Pacheco, Law Director, and the Board discussed the issue at some length. The Board directed Mr. Palmer to create a draft text amendment for further discussion.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – April 10, 2023, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Approve a conditional offer of seasonal employment to Jackson Blanton, effective June 1, 2023, at an hourly rate of \$15.50, pending acceptable background and pre-employment testing.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

At 9:25 a.m., Mr. Wade asked for a motion to enter Executive Session to consider the purchase of property for public purposes, as premature disclosure of information would give an unfair bargaining advantage to a person whose personal, private interest is adverse to the general public interest pursuant to Revised Code 121.22 (G)(2). Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

At 9:45 a.m., the Board returned from Executive Session and immediately resumed the regular meeting.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

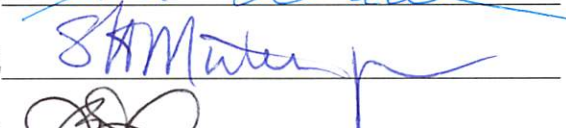
FISCAL OFFICER



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